



Peace River Regional District

Employment Opportunity

FIRE CHIEF CHARLIE LAKE VOLUNTEER FIRE DEPARTMENT

Full-time Exempt Position

Join the Peace River Regional District team in the mighty Peace Region of northeastern BC – world renowned for our friendly people, spectacular outdoor recreation and linkages to the Yukon and Alaska. The Peace River Regional District is the largest local government in the province, encompassing four electoral areas and seven member municipalities, with a total population of approximately 62,000, in its vast 120,000 square kilometers.

One of our fastest growing rural communities is Charlie Lake - a thriving residential, recreational, small-business focused community - with a sub-regional population of approximately 3,500 in the fire protection area. Charlie Lake is situated 8 km northwest of the City of Fort St. John, B.C., along the famous Alaska Highway, on the shore of the lake by the same name.

The Regional District is seeking an energetic and qualified individual for the position of Fire Chief, Charlie Lake Volunteer Fire Department. Reporting to the Regional District's Manager of Community Services, the Fire Chief is responsible for managing all aspects of the fire volunteer department including administration, volunteer recruitment and management, fire suppression, and fire prevention activities. The ideal Fire Chief will be a forward thinker, providing strategic direction to develop and implement policies, and actions, to ensure the continuity of fire protection service in the Charlie Lake area. The ideal candidate will possess strong interpersonal and leadership skills who excels at building effective working relationships with volunteers, the general public, elected officials, Regional District staff and mutual aid partners.

Desirable Position Requirements:

- High school graduation plus extensive experience of a progressively responsible nature in firefighting
- Minimum 5 years of satisfactory service as a Fire Captain or higher
- Satisfactory completion of the Evaluator Certification Workshop through the Justice Institute of BC
- Satisfactory completion of NFPA 1001 Level 2
- Satisfactory completion of Fire Inspector and Fire Investigation training through a recognized institution
- Completion of the Justice Institute of BC Command Officer and Administration Officer programs, or equivalent, are preferred
- Enrolled in Fire Officer training with satisfactory completion of a minimum of Fire Officer III (preferred)
- First Responder Level 3 First Aid
- Knowledge and training in BCERMS and Incident Command System (ICS); minimum ICS 200 completed
- Advanced computer skills, including ability to produce reports and plans
- Valid B.C. Class 3 Driver's License with air brake endorsement; clean driver's abstract required
- Successful completion of a criminal record check

This is a full-time exempt position with a competitive salary and benefit package commensurate with the successful applicant's qualifications and experience. A detailed job description is available at www.prrd.bc.ca.

Qualified applicants are invited to submit a resume, cover letter and at least three references "*in confidence*" to:

Peace River Regional District

Attention: Diana Mitchell, Executive Assistant

Email: Diana.Mitchell@prrd.bc.ca

PO Box 810, Dawson Creek, BC V1G 4H8 Telephone: (250) 784-3200 Fax: (250) 784-3201

Closing date for this opportunity is **2:00 p.m. on Monday, February 13, 2012.**

We thank all candidates for their interest, however, only those selected for interviews will be contacted.