



## **WORK WITH US** **Fire Chief**

### **Fire Chief - Fire Services**

### **Permanent Full-time**

Leduc County is recruiting to the position of Fire Chief. This critical position is responsible for the management and supervision of fire and rescue services within Leduc County to assure effective service delivery in emergency situations. The proposed start date for this position is October 1, 2012 and will provide a 9 month transition / training period prior to full responsibilities being assumed effective July 2013.

Working for Leduc County is more than just a job. Leduc County gives you the freedom to have a rewarding, challenging career without having to give up those things - family, leisure, and job security - that really matter to you. Here, you can meet the needs of your family through flexible work hours; you can advance your career through employer-supported professional development; you can work for a large, progressive organization and still enjoy a close-knit community in the workplace; and you can find a competitive salary and benefit plan in an organization that strives to enhance quality of life for others.

#### ***Requirements:***

A degree/diploma in business administration or related discipline, and certification as an Alberta Safety Codes Officer Level 2 Inspector and Level 2 Investigator and a minimum ten (10) years in a senior officer position in fire/rescue services; completion of accredited fire protection courses; supervisory experience; and experience with senior municipal management teams, councils, boards, commissions, and volunteer organizations. A valid Alberta Class 3 driver's license with air brake endorsement and ability to obtain high security clearance is required.

The position requires proficiency in Microsoft Office applications; experience and skills in office management; experience in staff/project supervision; and excellent communication skills (oral and written) and report-writing skills. In addition, the ability to work cooperatively in a team environment at a variety of levels; and provide budget/financial management combined with familiarity with County structure, operations, and knowledge of rural communities is an asset as is membership in the Society of Local Government Managers.

#### ***Submissions:***

Qualified individuals are asked to submit their resume with a cover letter and salary expectations by noon, Friday, February 17, 2012 by email (preferred) to [hr@leduc-county.com](mailto:hr@leduc-county.com).

If email is not an option, mail to:

HR Coordinator  
Leduc County  
101, 1101 - 5 Street  
Nisku, AB T9E 2X3

Fax: 780-979-0625

*For a complete job description, please visit our website at [www.leduc-county.com](http://www.leduc-county.com)*