

NOVA SCOTIA FIREFIGHTERS SCHOOL

REQUIRES A

FIRE SERVICE INSTRUCTOR

The Nova Scotia Firefighters School (NSFS), founded in 1967, is a not-for-profit private career college and a pre-eminent source of professional instruction and training in the Maritimes. We are currently seeking a full-time Fire Service Instructor.

Duties and Responsibilities:

Under the direct supervision of the Program Manager, the Fire Service Instructor instructs fire service personnel in all phases of fire department operations; formulates standard methods of instruction; prepares training programs; assists regional and local schools; and supports firefighting workshops. The Fire Service Instructor is further responsible for maintaining training records, ensuring safety during all training activities, managing projects/portfolios as assigned by the Program Manager, maintaining a high level of physical fitness, and conducting/presenting themselves in a professional manner consistent with the position of a fire service officer.

Though the position is based on a forty (40) hour work week, hours and location of work will fluctuate in support of organizational need. Interested individuals must be able to work a flexible schedule and/or overtime/compensatory time. Some weekend and night work activity will be required. In addition to instructional activities, the Instructor performs necessary duties to set-up, inspect, test and return to service all equipment and technical training devices used for classes and perform other duties as required by the Program Manager.

Qualifications:

- Grade XII diploma or a recognized equivalent.
- Level II Firefighter - NFPA 1001, IFSAC or Pro Board Certified.
- Level I Instructor - NFPA 1041, IFSAC or Pro Board Certified.
- Level I Officer – NFPA 1021, IFSAC or Pro Board Certified.
- A minimum of six (6) years fire service experience with a recognized fire department, part of this service as an officer or in a supervisory capacity. Personnel who have been employed as training directors and who are not officially designated an officer or who are engaged in instructional duties and hold recognized instructor certification are also eligible.

Other Requirements:

- Hold and retain a valid Class 3 Nova Scotia driver's license with air brake endorsement.
- Hold and retain current firefighter, instructor, and fire officer certifications as per educational requirements. The NSFS will pay for re-certification.
- Hold and retain a standard first aid certificate and current approved CPR certification.
- Submit a certificate of medical fitness, signed by the appointed physician of the NSFS, in accordance with NFPA 1001 requirements as amended by the NSFS. To be assessed annually.
- Proven skill in conducting education programs
- Excellent interpersonal, organizational and communication skills
- Excellent computer knowledge including proficiency with Excel, Word, PowerPoint

Upon successful completion of the first interview the applicant will be assigned two 30 minute presentations (one theory, one practical skill) to be performed at the second skills based interview. The applicant will be evaluated on subject knowledge, presentation, and ability to convey knowledge. Applicants will also write a one hundred question test on material from the basic firefighting curriculum.

Salary is commensurate with experience and qualifications.

This position entails frequent travel both within and out of the province.

Application Procedure:

A complete application will include a letter of application, a resume or curriculum vitae, a current driving abstract, a clean criminal background check, and three references.

Send applications to: John Cunningham, Executive Director
Nova Scotia Firefighters School
48 Powder Mill Rd.
Waverley, NS B2R 1E9
(902) 861-3823

Deadline for application is February 10, 2012.